



**RFQ No. 2022-001-GIRLS INC. Education/Recreational Facility  
ADDENDUM #3 - Wednesday, February 9, 2022**

**Q.** Where is the lot located?

**A.** 1100 Fountain Avenue, Panama City, FL 32401.

**Q.** Is there a certain design, such as one or two story that you have in mind?

**A.** No.

**Q.** Do we need to provide the documents requested in Section 1.8 Agreement Execution within our submittal before the project is awarded?

**A.** Documents within Section 1.8 will be required only from the successful proposer in accordance with the RFQ.

**Q.** Are there existing permits pulled with the County/City for the building?

**A.** No, we have not pulled any permits to date but would have to meet current codes. There is a collaborative effort for this build.

**Q.** Would our firm need to provide a recovery advisor for grant support?

**A.** No, we already have a contract for support through Hagerty Consulting.

**Q.** Is there a budget yet?

**A.** The approximate construction budget is \$1.7 million.

**Q.** Is the new structure to be a safe structure or does it just need to meet the FBC codes for hurricanes?

**A.** The building should meet current FBC code and standards.

**Q.** Is there a minimum square footage for the building?

**A.** No. There will be some guidelines from DCF regarding classroom sizes. Rooms should be planned with at least 20 square footage per child with a 15-child occupancy per room.

**Q.** Is LEED certification required?

**A.** No.

**Q.** At what point in design do we submit the FEMA "detailed project Plan"? Does this plan cover bidding and constructions?

**A.** The detailed project plan should be provided at the start of the project and updated as required based on project progression and developments. The plan is for Girls Inc. and will be shared with FEMA to demonstrate progress with recovery.

**Q:** Regarding Section C 3. Business Tax Receipt(s)/ Occupational License - Most counties in Florida require Business Tax Receipts (formerly known as Occupational Licenses), however, in Leon County, Florida only the DBPR License and Annual Filing for the Division of Corporation are required. These are already located in another portion of the RFQ, do we include copies in this section as well? Or are we required to provide other documentation?

**A:** To maintain uniformity among all proposals received, please include the applicable license information in all sections. If justification is necessary, please provide a supplemental page describing the deviation from the ask of the RFQ.

**Q:** How many firms do you plan to shortlist?

**A:** Girls Inc. may shortlist up to five firms depending on proposals.

**Q.** We understand the Lead Architect/Engineer must have Florida licensure. However, we are a full-service design firm with all disciplines (civil, environmental, structural, mechanical, etc.) working under our Lead Architect/Engineer. Do we need to obtain Florida licensure for remaining key personnel? If so, may we include their resumes and obtain the licenses before work commences? We cannot obtain licensure for all engineers prior to the proposal due date.

**A.** The selected A&E firm will be required to meet all state licensing requirements for both the firm and all disciplines prior to commencement of work. Please denote any potential licensing issues, actions for obtaining licenses, and timeline within the proposal.

**Q.** Many of the projects we plan to reference are federal projects, and the federal government will only provide reference and performance information in CPARS or PPQ format. May we submit their forms as a substitute for the reference project information? See attached example CPARS and PPQ formats.

**A.** To maintain continuity across all proposals, we request all proposers use the forms provided as described in the RFQ.

**Q.** Many of our personnel will have the same projects on their resumes. Rather than having a client fill out reference project information on multiple forms (i.e. RFQ-EMP-005, RFQ-ELAE-006, RFQ-ECEE-007), can the client fill it out once and we reference the information from the subsequent forms?

**A.** Yes. Please be sure to cross reference the form number to ensure proper review by the evaluation panel/committee.

**Please note:** If anyone would like to tour a Center and see our girls in action, please contact Stacey Torch, Executive Director.